

INSTG003: Archival Description: Jenny Bunn

[View Online](#)

1

Procter, Margaret, Cook, Michael. Manual of archival description. 3rd ed. Aldershot: : Gower 2000.

2

Roe, Kathleen. Arranging & describing archives & manuscripts. Chicago: : Society of American Archivists 2005.

3

Schellenberg, T. R. Modern archives: principles and techniques. Melbourne: : F.W. Cheshire 1956. <http://www2.archivists.org/publications/epubs>

4

Jenkinson, Hilary, Carnegie Endowment for International Peace. Manual of archive administration. 1922. <http://www2.archivists.org/publications/epubs>

5

Muller, Samuel, Feith, Johan Adriaan, Fruin, R., et al. Manual for the arrangement and description of archives. Chicago: : Society of American Archivists 2003.

6

paradigm | workbook on digital private papers | arranging and cataloguing digital and hybrid archives | introduction.

7

ISAD(G) General International Standard Archival Description.

8

ISAAR(CPF) International Standard Archival Authority Record For Corporate Bodies, Persons and Families.

9

ISDF International Standard for Describing Functions.

10

ISDIAH International Standard for Describing Institutions with Archival Holdings.

11

Rules for Archival Description.

12

Hensen, Steven L., Society of American Archivists. Describing archives: a content standard . Chicago: : Society of American Archivists 2004.

13

Zhang J. The Principle of Original Order and the Organization and Representation of Digital Archives. 2010.

14

Meehan J. Rethinking Original Order and Personal Records. 2010.

15

Fisher R. In Search of a Theory of Private Archives: The Foundational Writings of Jenkinson and Schellenberg Revisited. 2009.

16

Douglas J, MacNeil H. Arranging the Self: Literary and Archival Perspectives on Writers' Archives. 2009.

17

MacNeil H. Archivalterity: Rethinking Original Order. 2008.

18

Eastwood T. Putting the Parts of the Whole Together: Systematic Arrangement of Archives. 2000.

19

Speidelsbach A. Subgroup vs. Series Arrangement: The William Irvine Papers. 1986.

20

Boles F. Disrespecting Original Order. 1982.

21

Holmes O. Archival Arrangement - Five Different Operations at Five Different Levels. 1964.

22

Schellenberg TR. Principles of Arrangement. 1951.

23

Hurley, Chris. Parallel Provenance: if these are your records, where are your stories?

24

Horsman P. The last dance of the phoenix, or the de-discovery of the archival fonds. 2002.

25

Millar L. The death of the fonds and the resurrection of provenance: Archival context in space and time. 2002.

26

Hurley C. Ambient Functions - Abandoned Children to Zoos. 1995.

27

Stockholm Conference on Archival Theory and the Principle of Provenance, Sweden. The principle of provenance: report from the First Stockholm Conference on Archival Theory and the Principle of Provenance 2-3 September 1993. [Stockholm]: : Swedish National Archives 1994.

28

Cook, Terry. The Concept of the Archival Fonds in the Post-Custodial Era: Theory, Problems and Solutions. *Archivaria* 1993;**35**.

29

Eastwood, Terence M., Bureau of Canadian Archivists. The Archival fonds: from theory to practice. [Ottawa]: : Bureau of Canadian Archivists, Planning Committee on Descriptive Standards = Bureau canadien des archivistes, Comité de planification sur les normes de description 1992.

30

Barr D. Protecting Provenance: Response to the Report of the Working Group on Description at the Fonds Level. 1989.

31

Bearman D, Lytle R. The Power of the Principle of Provenance. 1985.

32

Duchemin, Michael. Theoretical Principles and Practical Problems of Respect des Fonds in Archival Science. Archivaria 1983.

33

Scott, Peter, Cunningham, Adrian, Australian Society of Archivists. The arrangement and description of archives amid administrative and technological change: essays and reflections by and about Peter J. Scott. Brisbane: : Australian Society of Archivists 2010.

34

Australian Society of Archivists. Describing archives in context: a guide to Australasian practice. Dickson, A.C.T.: : Australian Society of Archivists 2008.

35

McKemmish S, Acland G, Ward N, et al. Describing records in context in the continuum: The Australian recordkeeping metadata schema. 1999.

36

Smith C. The Australian Series System. 1995.

37

McKemmish, Sue, Piggott, Michael, Australia. The Records continuum: Ian Maclean and Australian Archives first fifty years. Clayton: : Ancora Press in association with Australian Archives 1994.

38

National Archives of Australia - Commonwealth Record Series Manual - Index.

39

Peters V. Developing Archival Context Standards for Functions in the Higher Education Sector. *Journal of the Society of Archivists* 2005;**26**:75–85.
doi:10.1080/00039810500047458

40

Dryden J. Cooking the perfect custard. *Archival Science* 2003;**3**:27–42.
doi:10.1007/BF02438927

41

Duff W. The acceptance and implementation of the Rules for Archival Description by Canadian Archives: A Survey. 1999.

42

Thibodeau S. Archival Context as Archival Authority Record: The ISAAR(CPF). 1995.

43

Walch, Victoria Irons, Matters, Marion E., Working Group on Standards for Archival Description, et al. *Standards for archival description: a handbook : information systems, data exchange*. Iowa City: : Society of American Archivists 1994.

44

Haworth K. *The Voyage of RAD: From the Old World to the New*. 1993.

45

Archivaria 35: Proceedings of the ACA Seventeenth Annual Conference, Montreal 12-15 September 1992. 1992.

46

Archivaria 34: International Congress on Archives (ICA). 1992.

47

Duff W, Haworth K. The Reclamation of Archival Description: The Canadian Perspective. 1991.

48

Toward international descriptive standards for archives: papers presented at the ICA invitation meeting of experts on descriptive standards, National Archives of Canada, Ottawa, 4-7 October 1988. München: : K.G. Saur 1993.

49

Dryden, Jean E., Haworth, Kent MacLean, Bureau of Canadian Archivists. Developing descriptive standards: a call to action. Ottawa]: : Bureau of Canadian Archivists

50

Suderman J. Defining Electronic Series: A Study. 2002.

51

Hedstrom M. Recordkeeping metadata. Presenting the results of a working meeting. Archival Science 2001;**1**:243-51. doi:10.1007/BF02437689

52

Wallace DA. Archiving metadata forum: Report from the Recordkeeping Metadata Working Meeting, June 2000. Archival Science 2001;**1**:253-69. doi:10.1007/BF02437690

53

Duff WM. Evaluating metadata on a metalevel. *Archival Science* 2001;**1**:285–94.
doi:10.1007/BF02437692

54

Cunningham A. Six degrees of separation: Australian metadata initiatives and their relationships with international standards. *Archival Science* 2001;**1**:271–83.
doi:10.1007/BF02437691

55

Dryden J. *Archival Description of Electronic Records: An Examination of Current Practices*. 1995.

56

Wallace D. *Managing the Present: Metadata as Archival Description*. 1995.

57

MacNeil H. *Metadata Strategies and Archival Description: Comparing Apples to Oranges*. 1995.

58

Duff W. *Will Metadata Replace Archival Description: A Commentary*. 1995.

59

Hedstrom M. *Descriptive Practices for Electronic Records: Deciding What is Essential and Imagining What is Possible*. 1993.

60

Wallace D. *Metadata and the Archival Management of Electronic Records: A Review*. 1993.

61

Fenton C. Use of Controlled Vocabulary and Thesauri in UK Online Finding Aids. *Journal of the Society of Archivists* 2010;**31**:187–205. doi:10.1080/00379816.2010.506792

62

UKAD Indexing Tutorial.

63

Gagnon-Arguin, Louise, Bureau of Canadian Archivists. An introduction to authority control for archivists. Ottawa: : Bureau of Canadian Archivists, Planning Committee on Descriptive Standards 1989.

64

National Council on Archives: Rules for the Construction of Personal, Place and Corporate Names.

65

UKAT - UK Archival Thesaurus.

66

UNESCO Thesaurus Home Page.

67

Archives Hub - Rules and sources for creating index terms.
<https://archiveshub.jisc.ac.uk/help/access/>

68

Chapman A. Collection-level description: Joining up the domains. *Journal of the Society of*

Archivists 2004;**25**:149–55. doi:10.1080/0037981042000271475

69

Guide to archival software.

70

Shenton C. Raising the Portcullis: The automation of the Parliamentary Archives .
Journal of the Society of Archivists 2006;**27**:155–64. doi:10.1080/00379810601088052

71

Greene M, Meissner D. More Product, Less Process: Revamping Traditional Archival Processing. The American Archivist 2005;**68**:208–63.
doi:10.17723/aarc.68.2.c741823776k65863

72

Sexton A, Turner C, Yeo G, et al. Understanding users: a prerequisite for developing new technologies. Journal of the Society of Archivists 2004;**25**:33–49.
doi:10.1080/0037981042000199133

73

Hill A. Serving the invisible researcher: Meeting the needs of online users. Journal of the Society of Archivists 2004;**25**:139–48. doi:10.1080/0037981042000271466

74

Duff W, Craig B, Cherry J. Finding and Using Archival Resources: A Cross-Canada Survey of Historians Studying Canadian History. 2004.

75

Anderson I. Are you being served? Historians and the search for primary resources. 2004.

76

Duff W, Stoyanova P. Transforming the Crazy Quilt: Archival Displays from a Users' Point of View. 1998.

77

Hutchinson T. Strategies for Searching Online Finding Aids: A Retrieval Experiment. 1997.